

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
Wednesday, April 15, 2009

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:06 AM, Wednesday, April 15, 2009, at the Clermont County Engineer's Shared Conference Room, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: David Spinney, Chair
Pat Manger, Vice Chair
Steve Wharton, Secretary/Treasurer
David Duckworth, Member
Larry Fronk, Member
Joe Uecker, Member

Other Guests:

Karen Swartz, Commissioners Office	Jeff Proctor, TranSystems
Deb Osborne, ENTRAN	Shaun Seyfried, Property Advisors
Bill Brayshaw, Hamilton County Engineer	Tom Yeager, Utilities
Craig Stephenson, CCEO	Patti Bates, Village of Williamsburg
David Vomacka, Ch2mHILL	Joe Murdock, Eastgate Mall
Steven Shadix, ENTRAN	Rick Nichols, MSP
Katie Ott, HNTB	Gerard Berding, GU Berding
Hank Fedders, KZF	Scot Lahrmer, Commissioners Office
David Wormald, URS Corp.	Chad Balser, Bayer Becker
Jeff Wallace, Parsons Brinkerhoff	Lyle Bloom, Utilities
Michael Kinne, FTC&H	Ed Humphrey, Commissioner
Karl Schultz, Miami Township Trustee	Stan Harris, Stantec
Matt Van Sant, Chamber of Commerce	Mike Sewell, GSP
Tom Lyons, Northwest	Rusty Schuermann, Legal Counsel
Erin Peterson, ME	Sam Khorshidi, RII
Ray Sebastian, Building Dept.	Wayne Bastin, Bastin & Company
Doug Smith, Chamber of Commerce	Keith Smith, ODOT

B. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Manger to approve the minutes of the March 13, 2009 Regular Meeting of the Clermont County Transportation Improvement District as tabled.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Mr. Fronk reported on the recent OKI TIP Amendment #15 which included the Eastern Corridor ARRA Stimulus projects.
2. **Eastern Corridor**
 - a. **Eastern Corridor Tier 2 - Key Next Steps for Part B Work** - Mr. Wharton advised that the Federal Stimulus funds recently awarded by ODOT didn't reflect Tier 2 projected cost estimate. Mr. Wharton advised that Hamilton County TID has executed a contract with CH2M Hill to draft a Section 6002 Cooperation Plan for the Segment II/III EIS. Mr. Spinney noted the need to resolve issues with the FTA and FHA about local level participation. Mr. Wharton reported a meeting set up with Tim Hill, ODOT, to discuss local level participation. Discussion was held relative to the

short time lines for the projects and the need to move quickly. Mr. Spinney designated Mr. Wharton to be the CCTID single point of contact for development of the 6002 Cooperation Plan.

- b. **IR275/32 Interchange** – Keith Smith, ODOT, reported ODOT is awaiting IMS approval to move forward with the project and hopes to have this completed within 3 weeks. The environmental work is mostly complete. Mr. Spinney thanked Keith for this report on this project.

- 3. **Eastern Corridor Segment IVa** - Discussed previously in Eastern Corridor Tier 2 item.
- 4. **Eastgate North Frontage Road** - Mr. Wharton distributed and reviewed the project map. The Public Open House Meeting will be held on April 29, from 5:30 to 7:30 at the Union Township Civic Center. The deadline for public comments will be May 14th.
- 5. **Wolfpen-Pleasant Hill Road Improvements** - Mike Sewell, GS&P, advised the roadway design for stage I is completed and that the construction budget estimate has been reduced.
- 6. **Business 28 Phase I Improvements** – Craig Stephenson, CCEO, noted that the right of way plan is complete and that M•E Companies is working on appraisals for 50 properties. B&N is working on final plans. Mr. Fronk commented that letters advising property owners of appraisal went out to property owners in the area.
- 7. **SR 28 Improvements (I-275-Castleberry)** – Craig Stephenson, CCEO, noted that the environmental documents were sent to ODOT and only one property advanced to Phase II level ESA. The consultants are awaiting the review from ODOT.
- 8. **Clough Pike Improvements** – Dave Wormald, URS, stated that properties were added to the project survey by G.J. Berding Surveying to address storm water issues.
- 9. **Stonelick-Williams Corner Covered Bridge** – Deb Osborne, Entran, noted that Smolen completed the engineering work and that Entran is working on the site plan. Craig Stephenson noted that the construction estimate is now \$1.173 million for the project to increase the load requirements on the bridge. The project will require an additional \$750,000 in funding and non-federal match from the CCEO.

D. Financial Items

- 1. **Monthly Financial Report** - Mr. Wharton reviewed the financial report. Mr. Wharton noted that he is working on the close out reports and completing the 2008 audit.

Motion by Mr. Duckworth, seconded by Mr. Fronk, to accept the monthly financial report, as submitted, upon roll call vote, carried with members present voting aye.

Motion by Mr. Duckworth, seconded by Mr. Fronk, to approve all checks except check #735, as submitted, upon roll call vote, carried with members present voting aye.

Motion by Mr. Fronk, seconded by Mr. Wharton to approve check #735, as submitted, upon roll call vote carried with members present voting: Mr. Fronk: Yes, Mr. Wharton: Yes, Mr. Spinney: Yes, Mr. Manger: Abstain, Mr. Duckworth: Yes.

- 2. **Regional Transportation Improvement Program** – Mr. Wharton advised that the Intergovernmental Agreement with the Clermont County Commissioners as be amended requires amending the RTIP to reflect the changes as proposed.

Motion by Mr. Manger, seconded by Mr. Wharton, to amend the Regional Transportation Improvement Program, as submitted, upon roll call vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a consulting agreement with G.J. Berding Surveying, Inc. ("Consultant") to proceed with Additional Surveying Services to update and expand the limits of the original base survey and mapping of the Clough Pike corridor previously provided by the Consultant for the Clough Pike Improvements Project PID No. 84731 at a total lump sum cost not to exceed \$14,637.00, pursuant to the consultant's cost proposal dated March 26, 2009.**

Motion by Mr. Duckworth, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a consulting agreement with G.J. Berding Surveying, Inc. ("Consultant") to proceed with Additional Surveying Services to update and expand the limits of the original base survey and mapping of the Clough Pike corridor previously provided by the Consultant for the Clough Pike Improvements Project PID No. 84731 at a total lump sum cost not to exceed \$14,637.00, pursuant to the consultant's cost proposal dated March 26, 2009, as submitted, upon roll call vote, carried with members present voting aye.

2. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a consulting agreement with M•E Companies ("Consultant") to proceed with Scope & Budget Preparation for Segment IVa, PID No. 82370 (CLE SR 32-2.25) at a total lump sum cost not to exceed \$11,310.00, pursuant to the consultant's cost proposal dated April 13, 2009.**

Motion by Mr. Fronk, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute a consulting agreement with M•E Companies ("Consultant") to proceed with Scope & Budget Preparation for Segment IVa, PID No. 82370 (CLE SR 32-2.25) at a total lump sum cost not to exceed \$11,310.00, pursuant to the consultant's cost proposal dated April 13, 2009, as submitted, upon roll call vote, carried with members present voting aye.

3. **Authorization for the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order #1 to Consultant Agreement No. 2007-12, Real Estate Task Order, PID No. 82579, with M•E Companies, increasing the contract amount by \$150,000.00, with a new not to exceed amount under the Agreement of \$250,000.00, with no attendant adjustment to the contract time.**

Motion by Mr. Fronk, seconded by Mr. Manger, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order #1 to Consultant Agreement No. 2007-12, Real Estate Task Order, PID No. 82579, with M•E Companies, increasing the contract amount by \$150,000.00, with a new not to exceed amount under the Agreement of \$250,000.00, with no attendant adjustment to the contract time, as submitted, upon roll call vote, carried with members present voting aye.

4. **Authorization for Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order #1 to Consultant Agreement No. 2008-06, Real Estate Task Order, PID No. 82579, with Stantec, increasing the contract amount by \$150,000.00, with a new not to exceed amount under the Agreement of \$250,000.00, with an attendant adjustment to the contract time to November 31, 2009.**

Motion by Mr. Fronk, seconded by Mr. Duckworth, to authorize the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order #1 to Consultant Agreement no. 2008-06, Real Estate Task Order, PID No. 82579, with Stantec, increasing the contract amount by \$150,000.00, with a new not to exceed amount under the Agreement of \$250,000.00, with an attendant adjustment to the contract time to November 31, 2009, as submitted, upon roll call vote, carried with members present voting aye.

5. **Adoption of Resolution Number 2009-03, Authorizing Retention of Consultant Services by the Secretary-Treasurer, through his responsibilities as CCTID Trustee in charge of project implementation and administration in coordination with and as directed/approved by the Board, and as may become necessary, from time-to-time, to advance the project work and related initiatives.**

Motion by Mr. Duckworth, seconded by Mr. Manger, to adopt Resolution Number 2009-03, Authorizing Retention of Consultant Services by the Secretary-Treasurer, through his responsibilities as CCTID Trustee in charge of project implementation and administration in coordination with and as directed/approved by the Board, and as may become necessary, from time-to-time, to advance the project work and related initiatives, as submitted, upon roll call vote, carried with members present voting aye.

- F. **Other Business** - Mr. Uecker provided an update of action at the Statehouse and reported that the budget will be their focus for the upcoming weeks.

G. Approval of Minutes

A motion by Mr. Duckworth, seconded by Mr. Fronk to approve the minutes of the March 13, 2009 Regular Meeting of the Clermont County Transportation Improvement District as submitted, upon roll call vote carried with members present voting aye.

H. Executive Session pursuant to ORC 121.22 (G)(2) Property.

A motion by Mr. Manger, seconded by Mr. Duckworth to go into Executive Session pursuant to ORC 121.22 (G)(2), upon roll call, carried with all members present voting aye. The Board concluded Executive Session at 11:20 a.m., with no action taken.

I. Upcoming Meeting Schedule

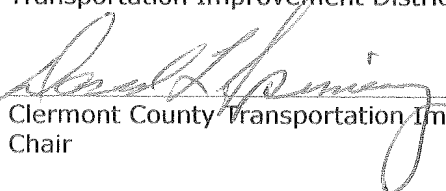
Next Regular Meeting: May 8, 2009 at 9:00 A.M.

Clermont County Engineer's Office, Shared Conference Room
2381 Clermont Center Drive, Batavia, OH 45103


J. Adjournment

A motion by Mr. Duckworth, seconded by Mr. Manger to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye. Mr. Fronk had left the meeting prior to adjournment.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, this 8th day of May 2009.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Manger

Seconded by: Fronk